The Future Curriculum

Program Handbook · 2026–2027 School Year

This handbook explains how our after-school programs run day to day — arrival and dismissal, what we expect from students, what happens if plans change, and how tuition and refunds work. Families acknowledge this handbook during enrollment. Questions are always welcome at contact@thefuturecurriculum.com.

1. Program overview

The Future Curriculum runs enrichment courses on your child's own school campus, immediately after the school day. Courses meet once a week for the full school year, following the School District instructional calendar.

Course days, times, and grade ranges vary by school. The full class calendar for your child's campus, including every no-class date, is published on that school's page at thefuturecurriculum.com and shared with enrolled families before the first class.

2. Arrival, check-in, and dismissal

Check-in

Class begins a few minutes after the bell so students have time to reach our room. An instructor takes attendance at the start of every session. You receive a notification when your child checks in, and again when they check out.

Dismissal

- Students are released only to a parent, guardian, or an adult named on the enrollment form.
- Adults picking up may be asked for photo ID until staff know them by sight.
- To add or remove an authorized pickup adult, email us — we cannot accept changes from a student.
- If your child moves on to school aftercare, we hand off directly to aftercare staff.

Late pickup

Please collect your child at the end of class. We understand that traffic and work run long; a late pickup now and then is not a problem, and we will stay with your child until you arrive.

When	What happens
Up to 10 minutes late	Grace period. No charge.
11–30 minutes late	$15 late pickup fee.
Each additional 30 minutes	Additional $15.

Repeated late pickups	We will reach out to find a workable plan together.

Late fees are added to your next invoice, not collected at pickup. If we cannot reach you or any emergency contact 30 minutes after class ends, we follow the school's own procedure for an uncollected student.

3. Attendance

- Tuition is charged per class session for the full term, so a missed class is not refunded or credited.
- There are no make-up sessions, but instructors will share what your child missed and any materials.
- If your child will be absent, a quick email or text helps — we take attendance and will look for them.
- If your child is absent without notice, we contact you before the end of the session.
- Please keep your child home if they have a fever, are vomiting, or have any contagious illness.

4. Student expectations and behavior

Our classes are small and hands-on, and they work best when every student feels safe and heard. We ask students to:

- Treat classmates, instructors, and the school's space and materials with respect.
- Listen while others are speaking, and let everyone have a turn.
- Stay in the classroom unless an instructor knows where they are going.
- Use school devices and the internet only for class activities.

When something goes wrong

Most issues are small and resolved in the moment with a reminder or a short reset. If a behavior continues or affects other students, we work through the following steps, and we will always talk with you before anything formal happens.

- The instructor redirects the student privately and, if useful, changes seating or grouping.
- We email you the same day describing what happened and what we tried.
- We set up a short conversation with you to agree on a plan and, where appropriate, involve the student.
- If behavior continues to prevent other students from learning, a student may be withdrawn. In that case we refund the unused portion of the term.

> **Immediate removal.** Behavior that puts anyone's physical safety at risk — violence, leaving the school grounds, or damaging property — means the student is removed from that day's class and a parent is called right away. We will discuss next steps with you before the following session.

5. Health, allergies, and medication

- Tell us about every allergy and medical condition on the enrollment form, and update us if anything changes.
- If your child carries an inhaler or epinephrine auto-injector, note it on the enrollment form so staff know where it is and when to use it.
- In an emergency we call 911 first, then you, then your emergency contacts.
- Nutrition for Kid Athletes involves tasting and handling food. We substitute for any allergy on file.

6. Tuition, billing, and refunds

Tuition is priced per class session and billed by semester or for the full year. Because our class sizes are small, an enrolled seat is held for your child whether or not they attend.

- Payment is due before the first class of each term you are paying for.
- We accept bank transfer (ACH), which carries no processing fee.
- A $50 referral credit is applied to your next semester's billing once the family you referred completes their first month.

Withdrawals and refunds

If you withdraw	Refund
Before the second class of the term	Full refund.
Within the first three weeks	Prorated refund for classes not yet held.
After the first three weeks	No refund for the current term. You may cancel the next term.
We cancel a course	Full refund of every class not held.

If a class is cancelled for weather, a school closure, or instructor illness, we either add a make-up date or credit that session to your next invoice — your choice.

7. Photos and privacy

We sometimes photograph class activities for our website and printed materials. Your photo release preference is recorded on the enrollment form and you can change it at any time by emailing us. We never publish a student's full name alongside a photo, and we do not share student information with anyone outside The Future Curriculum except your school, where coordination requires it.

8. Contact

Email	contact@thefuturecurriculum.com
Website	thefuturecurriculum.com
Class calendar	Your school's page at thefuturecurriculum.com

The Future Curriculum may update this handbook. Enrolled families are notified by email of any change, and the current version always lives at thefuturecurriculum.com/program-handbook.pdf